

# Revenue Department

## Commissionerate of Revenue Administration

Disaster Management & Mitigation Department

Ezhilagam , Chepauk, Chennai-05

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Public Information Officer and

Appellate Authorities appointed under Right to Information Act

Name of the Section	Name of the Subjects	Public Information Officer	Appellate Authority
Ser.I	I.A.S., / DROs Select List – Panel of Deputy Collectors - Transfer and postings – Sanction of Leave / Compulsory Wait	Assistant Commissioner I	Additional Commissioner ( Revenue Administration )
Ser.II	Disciplinary action against Deputy Collectors – Confidential Report – Property Details – Review under FR 56(2)		
O.P.1	Office Establishment – Preparation of Panel from Jr. Asst. to Asst. Commr. - transfer and postings – pay fixation etc.,		
Ser.III	Tamil Nadu Revenue Subordinate Service– Tahsildars. / Deputy Tahsildars- Sanction of estimate of vacancies – Panel appeal / punishment appeal preferred by Tahsildars. / Deputy Tahsildars – Genl. Questions in respect of Tamil Nadu Revenue Subordinate Service	Assistant Commissioner II	Additional Commissioner (Revenue Administration )
Ser.VI	Tamil Nadu Basic Service - Regularisation of Irregular appointment of Office Assistants and Masalachies in all Districts – Retention of – Temporary Establishment. - Service association matters – Jurisdiction – change of name of Village and Taluks – Bifurcation.		
R.A.I	Telephone - Maintenance of Computer and Fax in Ezhilagam Buildings - Motor vehicles.		
R.A.2	Records - Maintenance of Records - Destruction and Retention of records - Village Asst. Esst., and Ex. V.A.Os Pension.- Stationery - Furniture and other articles	Assistant Commissioner III	Additional Commissioner ( Revenue Administration )
R.A.3	Pension – Fundamental Rules – Alteration of Date of Birth – Foreign Service of Deputy Collectors.		
O.P.II	Bills – P.F. – Miscellaneous - Pay bills – all advances – Medical Bills – GPF		

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Ser.V	VAO establishment – appeal, revision petitions – Disciplinary proceedings – district transfer	Assistant Commissioner IV	Additional Commissioner ( Revenue Administration )
Ser.4	TNMS – Estimate of Vacancies – Panel / Punishment Appeal– R.I. Training.		
I.C.	Inspection – Biennial Inspection of Collectors Office – Annual Inspection of RDO / Taluk Office – Regularisation of Compassionate Ground Appointment		
R.A.4	Buildings - Revenue Department Buildings - Master Plan Complexes - Constructions of new Buildings – Maintenance – Maintenance of Ezhilagam Complex	Assistant Commissioner V	Additional Commissioner ( Disaster Management & Mitigation )
N.C.1	Natural Calamities – Relief and Rehabilitation – Cyclone Protection Centre – Disaster Management – Correspondence with IMD – National Cyclone Risk Mitigation Project.		
N.C.2	Drought - Drought Relief - Drinking Water Supply – Sanction of Funds - Utilisation Certificates.		
N.C. 3	Disaster Risk Management Programme – Awareness Creation in 13 Coastal Districts - Release of Funds - DRMP Control Room and State EOC.		
R.A.5	Arms Act - Appeals - Treasure Trove Act - Community certificates – Other Certificates - NOC to Government servants for obtaining passport and Visa. – Dist. Innovation Fund	Assistant Commissioner VI	Director, Social Security Scheme
R.A.6	Land Revenue - DCB - Review Embezzlement by VAOs - Court fees - Stamp Act- Yonis allowance - Dhasthic Allowances - Tamil Nadu Pawn Brokers and Money Lenders Act.		
R.A.7	MCP -C.M.'s Cell Petitions – Allowance to Physically Handicapped persons - Medical Assistance for Government Servants Relief Fund – Free Saree Dhoties - Labour Insurance Scheme – Amma Thittam - Miscellaneous subjects.		
R.A.7(Spl.)	Distribution of Free Mixie / Grinder / Fan / Distress Relief Scheme		
Rev. Audit V	OAP – Various Pension Schemes and Social Assistance Programme		

<b>Name of the Section</b>	<b>Name of the Subjects</b>	<b>Public Information Officer</b>	<b>Appellate Authority</b>
Rev.Audit I	Reconciliation of Accounts with Accountant General	Chief Accounts Officer	Additional Commissioner (Revenue Administration )
Rev.Audit II	Reconciliation of Accounts with Accountant General		
Rev. Audit III	Audit of Accounts in Collector's Office / Taluk Offices		
Rev. Audit IV	Audit of Accounts in Collector's Office / Taluk Offices		
R.A. VIII	Budget Estimate – Revised Estimates – Final Modified Appropriation in respect of this office / District Revenue Units.		